

For Product and/or Service Information or Quotes/Proposals contact your assigned Inside Sales Representative listed at the specific State site or call the HP Welcome Center at 1-800/727-2472 and you will be directed to the first available representative.

All Purchase Orders should be made out to HP Inc. with the following ordering address referenced.

HP Inc.  
Attn: Public Sector Sales  
3800 Quick Hills Rd.  
Bldg. 2, Suite 100  
Austin, TX 78728

The Purchase Order should include the State Participating Addendum and/or Master Agreement Number (187822) in the body of the PO. Also be sure to include a copy of the quote/proposal, email address, ship to location or drop ship locations, delivery date requirements and any other special information. If applicable include the HP Authorized Dealer name and/or authorization number of the Dealer providing the support.

Orders may be faxed to 800-825-2329 or placed online at [www.hp.com/buy/naspovpmfd](http://www.hp.com/buy/naspovpmfd) and clicking the applicable state on the map.

For Services order please email to [CMPS-US-AnalystTeam@hp.com](mailto:CMPS-US-AnalystTeam@hp.com)

- If faxing an order, please include your email address in the body of the PO or on the cover page of the fax. You should receive an order confirmation within 48 hours of receipt of the fax. If you do not receive the order confirmation with 48 hours this may indicate there is an issue with your PO (for example: fax was not received, PO is not readable, etc.). To ensure your order is processed, please send inquires to [PSorderprocessing@hp.com](mailto:PSorderprocessing@hp.com) if your order confirmation has not been received.

For inquiries on order changes, status, estimated delivery times or expedites, invoicing or billing questions please contact HP Order Management Customer Service at one of the toll-free numbers listed below and follow the prompts or you may also email the CSR assigned and listed at the State site..

- 1-800-727-2472, Option 2, Option 2
- 1-888-202-4682, Option 2, Option 2
- 1-800-888-3224, Option 2, Option 2

**Please note:** Invoices include remittance addresses which are tied to your local zip code area. For agencies that need a single remittance address, please use the below address:

**Remittance Address:**  
HP Inc.  
13207 Collections Center Drive  
Chicago, Illinois 60693

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